



Alaska National Guard
Active Guard Reserve (AGR)
Position Announcement #
AKANG 19-168a

<https://dmva.alaska.gov/employment/>

POSITION TITLE: Health Systems Technician	AFSC or MOS 4N0X1	OPEN DATE: 25 Jul 2019	CLOSE DATE: 23 Aug 2019
UNIT OF ACTIVITY/DUTY LOCATION: 168th Medical Group, Eielson Air Force Base, Alaska			GRADE REQUIREMENT: Min: E7 Max: E8
SELECTING SUPERVISOR: CMSgt Danielle St Laurent	Position Number 09568420	PHYSICAL PROFILE: PULHES – 222221	* Contingent on Controlled Grade Availability

AREAS OF CONSIDERATION

On-board AK ANG AGR (Must hold advertised AFSC)
Alaska Air National Guard members (Must hold advertised AFSC)

Nationwide military members eligible for membership in the AKANG (Must hold advertised AFSC)

MAJOR DUTIES MAY INCLUDE

AIR GUARD: Please refer to attached pages for more info on the major duties and initial qualifications for this position for this AFSC or go to: <https://www.my.af.mil> to review the AFECD

INITIAL ELIGIBILITY CRITERIA

In addition to criteria listed on attached pages
- Security Clearance - Must be able to obtain: Secret
- Aptitude Requirement: General 50REQ
- Strength requirement: Demonstrated ability to lift 40lbs

PREFERRED QUALIFICATIONS

In addition to the initial eligibility criteria and required forms listed application procedures, the following are preferred qualifications:
- Resume
- Cover Letter
- Last 3 Enlisted Performance Evaluations
- Letters of Recommendation will be accepted

SPECIAL ANNOUNCEMENT CRITERIA

- Total Active Military Service (TAFMS) REQUIRED FOR AGR SELECTION: E-8 - 12 years TAFMS or more

TAFMS waivers may apply

- This position is to be filled as temporary indefinite until such time as the incumbent either restores or the restoration period expires.

- Upon selection additional medical verification will be required prior to start of AGR tour

- Continuation beyond initial tour may be subject to evaluation based on AGR Continuation Board

ACTIVE GUARD AND RESERVE REQUIREMENTS

Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities. Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program. IAW ANGI 36-101 "Initial tours may not exceed 6 years. AGR tours may not extend beyond an Enlisted member's ETS or an Officer's MSD. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. For members with a documented Duty Limitation Code (DLC) which prohibits them from performing one or more components of the Fitness Assessment, an overall "Pass" rating is required. Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status. An applicant's military grade cannot exceed the maximum military authorized grade on the UMD for the AGR position. Enlisted Airmen who are voluntarily assigned to a position which would cause an overgrade must indicate in writing a willingness to be administratively reduced in grade in accordance with ANGI 36-2503, Administrative Demotion of Airmen, when assigned to the position. Acceptance of demotion must be in writing and included in the assignment application package. Application Package will not be forwarded without statement: ANGI 36-101 "applicant must be able to complete 20 years of active federal service prior to MSD for officers and age 60 for enlisted members. Exceptions may be considered...." If a selectee does not possess the advertised AFSC, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee. Members currently on occasional tours exceeding 180 consecutive days may be considered as full-time AGR (members currently on occasional tours 179 days or less are not considered AGR). Any further questions regarding the AGR program may be answered in ANGI 36-101

APPLICATION PROCEDURES

Hard copy applications will NOT be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated with original signature. Applications received with an unsigned NGB 34-1 will not be forwarded for consideration. Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for. Per ANGI 36-101, the application package must include at a minimum, the signed NGB 34-1, current Report of Individual Person (RIP), and current Report of Individual Fitness. Items 1-3 are required by the Human Resource Office to determine initial qualifications. If the required documents are not submitted, a letter of explanation must be included. Incomplete packages will not be considered for the position vacancy. Please submit the following:

1. Signed NGB Form 34-1 Application Form for Active Guard/Reserve (AGR) Position dated 20131111 (<http://dmva.alaska.gov/employment.htm>) (Do not use outdated form)
2. CURRENT full Records Review RIP available on vMPF (<http://www.afpc.randolph.af.mil/vs>) (Must be a full RIP) (avoid sending SURF/Brief when possible)
3. CURRENT PASSING Report of Individual Fitness from Air Force Fitness Management Systems (AFFMS) or AF Fitness Assessment Scorecard or a signed letter from the Unit Fitness Monitor.
4. Items requested in the "PREFERRED QUALIFICATIONS" section above.
 - Resume
 - Cover Letter
 - Last 3 EPR's/OPR's (or equivalent)
 - Letter of Recommendation

EMAILING REQUIREMENTS:

Ensure all requirements are consolidated into ONE single PDF (adobe portfolio is not recommended) (consider printing signed documents to PDF prior to combining files) PDF File Name should be: Position Announcement Number, Last name, First name, Grade

Example: ANG 18-XX Doe, Jane E1

Email Subject should be: Announcement Number

Example: ANG 18-XX (must use advertisement # and NOT position # ex: 1234567)

Email Application Package to ng.ak.akarng.mbx.hro-agr@mail.mil

** Applications will be accepted through AMRDEC if standard email procedures do not work**

- AMRDEC SAFE Web Application: <https://safe.amrdec.army.mil/safe/> to above email

**All application documents must be consolidated into a single .pdf file. (Do not put in a PDF Portfolio format)

** Applicants are encouraged to submit early and call HRO for initial review of your application prior to closing date

QUESTIONS:

Applicants are encouraged to call HRO to verify receipt prior to closeout date. To verify the receipt of an application or if you have issues, you may call DSN 317-384-4467 or Commercial 907-428-6467 and/or DSN 317-384-4242 or Commercial 907-428-6242

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board. Selecting supervisor will contact qualified applicants for interviews. After the Human Resources Officer (HRO) approves the selection package, the HRO office will send a notification letter to all applicants of their selection/non-selection. The selection of an applicant is not final until the individual has been notified by the HRO-AGR. After the selecting supervisor makes a selection, the "routing" of the selection package begins and ends with HRO.

THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.

CEM Code 4N000
 AFSC 4N091, Superintendent
 AFSC 4N071*, Craftsman
 AFSC 4N051*, Journeyman
 AFSC 4N031*, Apprentice
 AFSC 4N011*, Helper

★ AEROSPACE MEDICAL SERVICE
(Changed 31 Oct 18)

1. Specialty Summary. Plans, provides, and evaluates routine patient care and treatment of beneficiaries to include flying and special operational duty personnel. Organizes the medical environment, performs and directs support activities for patient care situations, including contingency operations and disasters. Performs duty as Independent Duty Medical Technician (IDMT), Aeromedical Evacuation Technician (AET), Hyperbaric Medical Technician (HBMT); Allergy and/or Immunization Technician (AIT), Special Operations Command (SOC) Medic, Dialysis Medical Technician (DMT), Critical Care Technician (CCT), Neurodiagnostic Technologist (NT), or Flight and Operational Medical Technician (FOMT). Related DoD Occupational Subgroup: 130000.

2. Duties and Responsibilities.

2.1. Provides, supervises and manages patient care of beneficiaries to include flying and special operational duty personnel. Performs nursing tasks. Acts as Patient Centered Medical Home member or team leader. Front-line preventionist who identifies potential health risks and provides preventative counseling. Performs paraprofessional portions of preventative health assessments and physical examinations. Monitors and records physiological measurements. Orients patients to the hospital environment. Admits, discharges, and transfers patients as directed. Observes, reports, and records observations in patient progress notes and team conferences. Performs portions of medical treatment, diagnostic, and therapeutic procedures. Cares for, observes, and reports on pre/post-operative, seriously or critically ill, and injured patients. Records treatments and procedures rendered and observes effects. Performs postmortem care. Identifies patient problems and assists in developing and evaluating patient care plan(s). Assembles, operates, and maintains therapeutic equipment. Provides field medical care in contingency operations and disasters. Performs basic life support and triage in emergency situations. Serves as member of primary emergency medical response to in-flight emergencies and potential mass casualty scenarios for on- and off-base incidents. Operates emergency medical and other vehicles. Loads and unloads litter patients. Participates in contingency or disaster field training, exercises, and deployments. Augments search and rescue flying squadrons. Obtains and maintains linen and supplies/areas. Disposes of medical waste. Maintains inpatient and outpatient medical records. Screens medical records for deployability and other medical administrative requirements. Prepares and submits administrative reports. Manages supplies and equipment, submits and executes budgets. Coordinates medical service activities with execution and clinical management teams. Utilizes the nursing process for promoting and maintaining patient health. Provides disease and disability education, care, and evaluation of nursing care. Participates in and leads the planning, implementation, and evaluation of nursing care. Performs assessment and analysis of patient health status, identifies health goals, recognizes subtle changes in conditions, interprets these changes, and immediately determines appropriate course of action.

2.2. Supervises personnel, conducts training, and creates duty schedules. Schedules and/or conducts in-service training on procedures, techniques, and equipment. Schedules and/or conducts periodic disaster training, fire drills, and evacuation procedures. Provides training to medical and non-medical personnel; training may include areas such as emergency medical technician and required basic life support training.

2.3. Performs duty as an IDMT at home station and deployed locations, remote sites and alternate care locations. Renders medical, dental, and emergency treatment; recommends and coordinates evacuations for definitive medical treatment. Performs pharmacy, laboratory, bioenvironmental, immunizations, public health, medical logistics and medical administration duties. Establishes preceptorship and provides forward area health care IAW applicable guidelines in an austere or bare-base environment.

2.3.1. Special Operations Command (SOC) Medics perform special operations medical support providing initial combat trauma stabilization, on-going field trauma care, and Casualty Evacuation (CASEVAC) to definitive care.

2.3.2. SOC medics are ideally suited to Special Operations Forces (SOF) and Combat Search and Rescue (CSAR) mission support for establishing bare-base encampments.

2.4. Performs aeromedical evacuation (AE) ground and/or flight duties. Performs pre-flight/inflight patient care and documentation. Provides emergency care for patients in event of medical and/or aircraft emergencies. Functions as an aeromedical evacuation crewmember (AECM). Prepares patients, equipment and aircraft for flight. Enplanes and deplanes patients. Loads and unloads baggage. Operates specialized aircraft flight equipment, medical devices and aircraft systems related to patient care.

2.5. Performs allergy and immunization (AI) duties.

2.5.1 Allergy: Manages immunotherapy care and performs diagnostic tests as ordered by physician. Prepares allergenic extracts and/or specific allergy treatment extracts. Performs allergy skin and anergy testing.

2.5.2. Immunization: Manages computer based patient information. Performs tuberculosis testing. Administers vaccines IAW current guidelines. Provides emergency care for treatment of anaphylaxis. Provides patient education regarding expected reactions and proper post-vaccination care. Provides oversight of immunization processes and programs. Manages the Immunization Backup Technician (IBT) program.

2.6. Performs neurodiagnostic duties. Assists physician with and prepares patients for examination, treatment, and diagnostic procedures. Assembles, operates, maintains and performs routine user maintenance of electroencephalographic and electromyographic equipment. Assists in performing special electroencephalographic and electromyographic procedures. Ensures appropriate care and storage of tracings and reports.

2.7. Performs critical care duties. Prepares patient with special equipment for transfers. Performs and assists with examinations and special procedures including mechanical ventilation, cardiovascular and neurovascular procedures and dialysis.

2.8. Performs hyperbaric medical duties. Prepares patients and equipment for hyperbaric dive. Provides wound care debridement. Prepares hyperbaric chamber and properly positions patients. Functions as hyperbaric dive crewmember. Assists hyperbaric nurse or provider with patient care during dive. Provides emergency care for patients in event of medical or hyperbaric chamber emergencies.

2.9. Performs Dialysis Medical Technician duties. Prepares patient and performs procedures using specialized renal dialysis equipment.

2.10. Performs flight and operational medicine duties. Assists flight surgeon with aircraft mishap and physiological incident response, investigation, and reporting. Supports flight surgeon to develop flying safety and deployment briefings. Assists healthcare provider teams with interpretation and application of medical standards to determine medical qualifications for occupational duty, worldwide duty, special operation duty, mobility status, flying status, special duty, security clearance, professional military education (PME), retraining, commissioning, and transition to Air Force Reserves or Air National Guard. Provides administrative management of duty limiting conditions reports. Assists with oversight of waiver management utilizing the Aircrew Information Management Waiver Tracking System (AIMWTS). Maintains grounding management on all aircrew assigned utilizing the Aeromedical Services Information Management Systems (ASIMS). Performs the paraprofessional portion of initial flying class/special operational duty (SOD) physicals. Conducts clinical entries for data into the Physical Examination Processing Program (PEPP) and manages physical until completion. Provides first point of contact for non-empanelled patients requiring physical examinations (i.e. Department of Defense Medical Examination Review Board (DoDMERB), Reserve Officer Training Corps (ROTC), and others that are an extension of the occupational exam). Performs preventive health assessment (PHA) physicals for flying status and non-flying status personnel and updates results of required tests and examinations into ASIMS.

3. ★ Specialty Qualifications:

3.1. Knowledge. The following knowledge is mandatory for award of AFSC indicated:

3.1.1. 4N0X1/X. Medical terminology, anatomy and physiology; nursing theory, techniques and procedures; nursing assessment; team nursing; patient needs; emergency medical treatment to include cardiopulmonary resuscitation; aseptic technique; medical ethics and legal aspects; prescribed drugs/immunizations and their administration; population health concepts; operating and maintaining therapeutic equipment; transportation of sick and wounded; risk management; military hygiene and sanitation; fundamentals of primary care management (PCM); preventive medicine and counseling techniques; physical examinations and standards, contingency operations, disaster preparedness and chemical warfare; flight physiology fundamentals; maintenance of the human weapon system; and operational readiness of the war fighter.

3.1.2. 4N0X1B. Neurological patient examination, treatment, and diagnostic procedures; -operation and user maintenance of electroencephalographic, electromyographic, and other neurodiagnostic equipment.

3.1.3. 4N0X1C. Medical, dental, and emergency treatment; disorders; advanced cardiac and disease management; epidemiology; and entomology. Pharmacy, laboratory, bioenvironmental, immunizations, public health, medical logistics, and medical administration.

3.1.4. 4N0X1F. Physical examinations procedures, aircrew medical waivers, medical standards, and duty limiting conditions.

3.2. Education. For entry into this specialty, completion of high school is required with courses in general science, biology, psychology, and chemistry is desirable.

3.3. Training. The following training is mandatory for the award of the AFSC indicated:

3.3.1. 4N031. Completion of Basic Medical Technician Corpsman Program (BMTCP).

3.3.2. 4N031B. Completion of a basic neurology technician course.

3.3.3. 4N051C Completion of IDMT Program and certification at the host medical treatment facility is mandatory.

3.3.4. 4N051F. Completion of Flight and Operational Medical Technician course.

3.4. Experience. The following experience is mandatory for the award of AFSC indicated:

3.4.1. 4N051/51X. Qualification in and possession of AFSC 4N031/31X. Experience performing functions such as care and treatment of patients, operating and maintaining therapeutic equipment.

3.4.2. 4N071/71X. Qualification in and possession of AFSC 4N051/51X. Also experience performing or supervising functions such as nursing activities; care and treatment of patients; operating and maintaining therapeutic equipment; and conducting paraprofessional portions of physical examinations.

3.4.3. 4N091. Qualification in and possession of AFSC 4N071/71X. Experience managing functions such as medical and related patient care and administrative activities.

3.5. Other. The following are mandatory as indicated:

3.5.1. For entry into AFSCs 4N0X1/X1X:

3.5.1.1. No record of emotional instability according to the provisions of AFI 48-123.

3.5.1.2. Must possess a valid state driver's license to operate government motor vehicles (GMV) in accordance with AFI 24-301, Vehicle Operations.

3.5.1.3. See attachment 4 of the (AFECD) for additional other entry requirements.

3.5.2. For award and retention of AFSCs 4N0X1/X1X:

3.5.2.1 Certification from the National Registry of Emergency Medical Technicians (NREMT) as an emergency medical technician

is mandatory. After initial certification, continued certification is mandatory. NOTE: Individuals who possess a NREMT-Paramedic certification exceed the NREMT requirement and are not required to also maintain a NREMT certification.

3.5.2.2. For award and retention of these AFSCs, must maintain local network access IAW AFI 17-130, *Cybersecurity Program Management* and AFMAN 17-1301, *Computer Security*.

3.5.3. For entry into 4N0X1B, prior qualification in and possession of PAFSC 4N051/71.

3.5.4. For entry, award, and retention of 4N0X1C, the following are mandatory:

3.5.4.1. Prior qualification in and possession of PAFSC 4N051/71 and 3 years' experience practicing as a 4N0XX with 2 years of direct patient care.

3.5.4.2. Normal color vision as defined in AFI 48-123, Medical Examinations and Standards.

3.5.4.3. Qualification to perform duties at an isolated location according to the provisions of AFI 48-123 and Medical Standards Directory.

3.5.5. For entry into 4N0X1F, prior qualification in and possession of PAFSC 4N051/71.

4. *Specialty Shredouts

<i>Suffix</i>	<i>Portion of AFS to Which Related</i>
B	Neurodiagnostic Medical Technician
C	Independent Duty Medical Technician
F	Flight and Operational Medical Technician

NOTE: Suffix B applies to 1-, 3-, 5- and 7-skill levels; Suffixes C and F applies to 5- and 7-skill levels only.